

**MINUTES OF THE MEETING OF SHAWBURY PARISH
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY
JULY 13TH. 2010 at 7.00pm.**

Public Session:

No members of the public were in attendance and no issues were raised

Present:

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. D. Baldwin

Mrs. F. Medley

Mr. J. Kennedy

Mr. R. Bailey

Mr. R. Pinches

Mr. S. Dodd

In Attendance:

The Parish Clerk

MACR G. Longmuir (RAF Shawbury)

Ms. M. Turner (Youth Worker) plus two volunteer youth workers.

10/63 Apologies:

Apologies were received and accepted from Mr. A. Brown; Mr. S. Jones; Mr. D. Roberts and Mrs. T. Howells.

10/64 Declaration of Personal or Prejudicial Interests:

Mr. Bailey declared an interest in items 5(4); 5(6) and 7 on the agenda.

10/65 Minutes of Meeting held on June 8th. 2010:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

10/66 Matters Arising:

!. Village Security (CCTV) (10/42(2))

Clerk reported that planning consent had been granted for the erection of a CCTV Camera in the car park. Mr. Roberts from Shropshire Council had confirmed that the Council were committed to managing the operation on behalf of the Parish Council, but that he wished to meet with Councillors to confirm the details.

The protocol document supplied by Shropshire Council had been studied and Mr. Bailey had completed sections 1, 2 & 3 – Location; Purpose; Objectives and Justification. The Clerk produced a check list of items which had been done and those that were outstanding, which was accepted. Mr. Roberts to provide a standard letter for residents in the proximity of the CCTV Camera.

The Chairman, Mr. Bailey, Mrs. Medley and Mr. Dodd agreed to meet with Mr. Roberts to finalise details. Clerk to arrange.

2. Poynton Road/Recreation Ground Hedge (10/42(3))
Shropshire Council's Highways' Department had replied, stating that there were already SLOW markings on this section of Poynton Road and that the Traffic Signs Regulations does not allow 'Beware Children Crossing' signs to be erected on public roads.
3. Highways:
Mr. Gradwell reported that because of current workloads and priority work it had not been possible to erect new road signs for the RAF Station and the Car Park. However it was planned to do this as soon as practicable.
4. Village Seats (10/42(5))
A seat had been placed on the A53 in Edgebolton and the one for the Recreation Ground had been delivered. This was to be placed close to the notice board by the Children's Play Area – facing inwards.
5. Community Service Awards (10/42(6))
Members approved the format outlined in the Minutes and the Clerk stated that he had sent details to Group Captain James, who had offered to sponsor the award. It was agreed to publish details of the award in the Parish Newsletter and the Clerk would arrange this.
6. Floral Gateways – Sponsorship (10/42(8))
All three Gateways had been sponsored and invoices sent to the sponsors.
Mr. Bailey was congratulated on the quality of the signs. It was reported that FB Heliservices had agreed to sponsor the Erdington Play Area.
7. Signs on Poynton Road.(10/42(7))
Mr. Gradwell had confirmed that the signs indicating pedestrians ahead would be erected in the near future.
8. Access to Shops (10/59 (2))
Clerk reported that he had discussed the problem with the agents representing the owner of the properties, who had advised him that access to individual shops was the responsibility of the person leasing the shop. It appears the Act covering access states that a complaint about a business has to be raised by individual affected by the problem and not a local Council.
9. Repairs to Children's Play Area (10/42(9))
Clerk stated that he had still not received a reply from Mr. Parry. Mr. Bailey and Mr. Dodd had carried out some of the required work but there was still a need for Mr. Parry to attend a site visit. Clerk would keep trying to contact Mr. Parry and arrange this and remind him that he had still not replaced the damaged bracket which was reported to him at the time the play area was installed.
10. Burial Ground – Consecration.(10/42(10))
Clerk reported that plans were in hand for the Bishop of Shrewsbury to consecrate the new Burial Ground on Sunday August 15th. at 3.30pm., followed by a service in the Church.

There was a need to retain an eight foot width of land at the far end of the ground for those who did not wish to be buried in consecrated land. Mr. Bailey agreed to mark this.

11. Youth Pod Review (10/49)

Members were informed of the recent damage to the Pod and the likely cost of a replacement Perspex panel. Mr. Jones was trying to get the suppliers of the pod to carry out some repairs free of charge. Members thanked Mr. Bailey for clearing up the debris and removing the damaged panel

There was much disquiet about the state of the pod and the behaviour of some of the users. It was felt that consideration should be given to moving the pod to a more suitable location. To this end, it was agreed to discuss the problem in detail at the next meeting and to invite the Street Warden to attend, as he had already made some valuable suggestions, after talking to the Pod users.

12. Big Lottery Fund (10/50)

Money from the fund was not available to Parish Councils and the possibility of setting up a separate Action Committee was discussed. The main suggestion for future development was the creation of a Community Area on the land between the Recreation Ground and the River Roden. It was decided to take no further action until discussions had been held with the Diocese, to see if they were prepared to lease the land to the Council. Clerk to contact Mr. Watney (Balfours)

13. Telephone Boxes (10/52(iii))

Clerk confirmed that he had written to BT asking for the boxes to be removed.

14. Youth Officer. (10/57(b))

See under Youth Officer's Report.

15. Cycle Track (10/42(1))

It was noted that £500.00 of the grant from the Local Joint Committee had been approved but that £500.00 had been withheld and an application for this has to be applied for from the money set aside for youth developments. It was necessary for the application to come from users of the facility. Mrs. Howell's son had agreed to do this and Mr. Dodd said he would get his son to help.

Mr. Bailey reported that he had carried out some urgent repairs but there was a need to proceed with the planned work before the end of the summer. Members gave approval for him to organise this. There would also be a need to look closely at any recommendations in the RoSPA report, which had recently been conducted

10/67 Correspondence:

The following correspondence was brought to the attention of Members:

1. ALC – Parish Pump (Enclosed)
2. Shropshire Council / Training for Councillors on the Code of Conduct. All Councillors had been asked to attend.
3. Playing Fields Association – The Playing Field.
4. Shropshire Council – Standards Committee Meeting report.
5. Shropshire Council – Spotlight on Shropshire Economy.

6. Shropshire Council – Gypsy and Caravan Pitches.
7. Mr. M. Sheehy – Internal Audit Report, which was accepted.
8. Community Council – Trusthouse Charitable Foundation giving details of available grants..

10/68 Accounts for Payment:

It was resolved to pay the following accounts:

Mr .J. Wilson	Salary (July + back pay April- June)	£705.47
Mr. J. Wilson	Expenses (June)	£96.56
Inland Revenue	Income Tax (July)	£176.37
Mr. T. Creber	Village work (July)	£417.00
Mr. A. Houlihan	Toilet facilities (July)	£50.00
Mr. R. Bailey	Erdington Play Area – Mowing	£150.00
	Moat – mowing	£35.00
	Materials for fixing Edgbolton seat	£20.20
	Youth Pod – clearing broken acrylic/bin; removing remainder of panel.	£15.00
	Emergency work on Cycle Dirt Track	£168.75
Sign and Poster	Sponsor signs for Floral Gateways	£146.29
Nobridge Ltd	Grass maintenance	£370.34
Scottish Power	Electricity Supply	£169.98
Society of Council Clerks	Membership (2010/2011)	£106.00
Mr. M. Sheehy	Internal Audit	£210.00

August 2010:

Mr. J. Wilson	Salary (August)	£428.51
Inland Revenue	Income Tax (August)	£107.13
Mr. T. Creber	Village Work (August)	£417.00
Mr. A. Houlihan	Toilet Facilities (August)	£50.00
Scottish Power	Electricity supply	£169.98

10/69 Financial Statement:

A financial statement was tabled and approved.

10/70 Exchange of Information:

- (a) Issues for consideration on the next agenda

No issues raised other than those under matters arising.

- (b) Issues needing urgent attention:

i Highways:

- (a) Traffic Lights:

Clerk was asked to check on the progress of the plan to carry out alterations to the sequence of the lights, designed to improve the traffic flow.

(b)Traffic Light Area

It was reported that Mr. Humphries had voluntarily cut down much of the overgrown material but there was still a need for the area to be tidied.

(c) A53 Footpath.

The area close to the Bridge, which had recently been repaired, was sinking again and needed urgent attention, as it was unsafe.

ii. Streetlights:

No problems reported

iii Other:

No issues raised.

10/71 Information:

The trench on the A53 is part of the exploratory work needed to establish where the new drains can be installed. Once the drainage work was complete, the A53 from the junction of Church Street to the 40mph signs at Mytton Estate and the B5063 up to the Fox and Hounds would be resurfaced.

10/72 Unresolved Parish Business:

The following projects/issues have yet to be resolved:

CCTV Camera

Car Park renovation.

Poynton Road – 30mph signs.

Poynton Road/Recreation Ground Hedge

Traffic Lights

Additional Seats

Fence on A53

Burial Ground – Consecration

Vehicle Operated Speed Controls

Local Joint Committee - substitute Councillor.

A53 Crossing signs

Youth Pod

Burial Ground Paths

Signs to Car Park and RAF Shawbury

Removal of telephone boxes

10/73 Site Meetings:

1. The Chairman and Mr. Bailey had met Mr. Walshaw (Highways Dept.) at Edgebolton to determine the location for the seat.
2. Mr. Bailey had accompanied the RoSPA Inspector during his inspections of the Village play areas and cycle track site.

10/74 Reports from:

(a) Police:

A written report had been received which indicated that, in the period between June 8th. and July 12th., the following offences had been recorded:

Disorderly Behaviour – 1; Criminal Damage -1; Theft -1; Burglary of Dwelling -1; Theft from motor vehicle -1; Harassment of another -2.

(b) Youth:

Miriam Turner (Youth Worker) apologised for not attending recent meetings. Her co-worker had been on long term sick leave and she was running the service with the help of volunteers.

She reported that:

- (a) She had been concentrating on the 11 -14 age group meeting in the Scout Hut and not doing much work with the older group.
- (b) A sexual health worker had been working with the older group one evening per month.
- (c) Fund raising activities had been taking place and a varied summer programme was being planned.
- (d) A recent scheme run by the RAF and the Police had been very successful, with one participant gaining entry into the RAF.
- (e) The Junior Youth Club was lacking in numbers, despite the efforts of three dedicated volunteers and from September they would be concentrating on a younger age range.

The Chairman thanked Miriam for her attendance and the report and promised continued support from the Parish Council.

(c) RAF Shawbury:

MACR Graeme Longmuir reported that:

- (a) The Open Day for service personnel would be held on July 30th. with flight displays during daylight hours.
- (b) There would be a Graduation Party on August 13th. which would include a short firework display.
- (c) This year's Family Day would include a piano breaking competition – the resulting wood would be retained for the annual bonfire.
- (d) A request had been made by one of the sections to hold a Combat Run along the River Roden. Those involved in the activity would spend time cleaning debris from the river downstream from the bridge, before undertaking the competitive run. Members agreed to this proposal and asked the Clerk to notify Mr. Gillibrand of the event.

In response to questions from Members, Graeme:

- (a) Explained that the loud noises on some Sunday mornings was from Range Shooting Days
- (b) Offered to try and arrange a tour of the Base for interested Members.
- (c) Agreed to arrange for some service personnel to give help on the Firework evening and to provide some equipment.

Mr. Pinches congratulated the base on keeping the noise to a minimum during the recent training event for Chinook Helicopters

(c) Shropshire Council::

Councillor Simon Jones had forwarded a Shropshire Council report on the Revenue Budget 2011/12 and Future Years. He had also stressed the importance of Members attending the planned training event on the 'Code of Conduct'.

10/75 Planning Applications:

A. The following applications had been received and following discussions with the Chairman, no objections had been raised.

1. Mill House, Moreton Mill – removing greenhouse and replacing it with a sunroom and some internal and external repairs and improvements.
2. Wytheford Grange, Little Wytheford – replacement windows and creation of an en suite bathroom.

B. The following application had been approved:

Shawbury Parish Council – erection of a CCTV camera on a car park streetlight.

10/76 Committee Reports:

1. Wem and Shawbury Local Joint Committee:

Mr. Kennedy said that, because of a change in his work schedule, he had been unable to attend the meeting on July 5th. and it had been too late to nominate a substitute Councillor.

Mr. Baldwin was thanked for attending and speaking on behalf of the Council's bid for a grant to carry out maintenance and improvements work on the Cycle Track.

2. United Charities Committee:

Mrs. Medley gave details of a recent meeting when it had been reported that the current bank balance was £1508.42 with £1,815.72 held in reserve. Since the previous meeting £350.00 had been given as grants and £7.50 paid for an audit fee. Income of £1,815.72 had been received from land rents.

At the meeting grants of £692.00 had been approved, which included £100.00 for the Day Centre and the grant for the purchase of a new Rights of Way map.

3. Association of Local Councils – Area Committee:

Mrs. Manley reported that she had been unable to go to the meeting and had failed to get a replacement Councillor to attend.

4. Moat Committee:

Members considered the Minutes from the meeting held on June 7th.and an email from Mr. Brown.

Concern was expressed that the seats had still not been put in place and that the remedial work on the trees had not been completed, which meant that the grant from English Heritage could not be accessed yet.

It was noted that the site had been inspected and that Mr. Humphries had treated all the knot weed areas.

Mr. Bailey questioned whether English Heritage was covering the cost of the grass cutting. Clerk to check with Mr. Brown.

10/77 Review of Risk Assessment:

Comprehensive details of the Council's Risk Assessments were tabled and approved.

10/78 Rights of Way:

Mr. Bailey reported that he had been able to secure a grant from the United Charities which had enabled him to purchase a new Rights of Way map to replace the existing one on the butcher's wall.

10/79 Firework Evening:

Mr. Bailey outlined details of the progress he had made in arranging the Firework Evening. Members agreed to his proposal for retaining the entrance fee at the same level and also for the Fun Fair to be in attendance at the event and on the previous evening.

Clerk reported that he had made an application for grant aid from the Mid Counties Co-operative Society.

10/80 Press Matters:

.No issues to report.

10/81 Date and Time of next meeting:

The next meeting will be on September 14th. at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

5. **Signed** _____ **(Chairman)** **Date** _____